

Fabricator

Title: Fabricator

Job Type: (32-40 Hrs. weekly) Full Time, Hourly

Pay: \$25 ++ DOE

Industry/Comparable Work Experience: 1-2 years fabrication and production experience, including machining, basic machine maintenance, metal working and carpentry.

Education Level: Bachelor's Degree preferred or equivalent industry experience.

Vanguard Events is looking for an energetic, positive, hard worker to join our team. The Fabricator works with the Creative Team on design build strategies to create unique, custom props for the event industry. The Fabricator is responsible for the successful completion of prop builds to exact specifications, within budget, and meeting deadlines. All of this must be performed while maintaining a high level of quality, safety, and professional communication.

Vanguard is small company, and as such, we require flexibility and drive in a successful candidate. We offer above average compensation, full medical and dental benefits and paid vacations as part of our employment package. Persons with high achievement standards and a desire for excellence will be most valuable as part of our team.

Duties and Responsibilities

- Manages all large-scale builds, budgets, materials and team crew members to successfully complete designs on time and on budget.
- Works with Creative Director, Designer, Event Manager, and Production Manager on designs. **Reports to Director of Operations.**
- Works with designers on best practices for safely constructing and installing large scale event décor props and scenic elements.
- Ability to interact and communicate well with clients, managers, and sub-contractors as needed.
- Assists in the supervision/operation of the workshop and assigned personnel, as directed by the Director of Operations.
 - Manages small teams of on-call staff to complete basic projects such as gluing, painting, sanding and finishing on a regular basis.
- Manages the coordination of outsourced trade jobs in coordination with design/builds of props.
- Assists in the preparation of estimates, reports and requisitions for proposal.
- Able to perform all duties of fabrication, following recognized procedures/techniques for such work, as required.
- Solve math problems quickly and accurately.
- Maintains workshop cleanliness, including but not limited to:
 - Sweeps/vacuums daily or assigns tasks to support staff.
 - Maintains shop machinery and ensures all power and hand tools are working properly.
 - Uses shop system air filters daily and checks them regularly to maintain cleanliness.
 - Returns all tools, materials, screws, etc., to their proper place daily, or ensures that it is done.
 - Maintains Air Compressor system.
 - Ensures the taking out of trash and dump runs are handled in a timely manner.
- Responsible for researching and purchasing materials/tools from commercial vendors or stores (AWI, Interwest Metals, Home Depot, etc).
- Uses design renderings of large-scale props to develop build specifications, and purchase materials to produce deliverables that work within event venue and meet budget expectations.
- Looks for cost saving measures by reusing, restoring, and searching for cost effective and sustainable materials in the construction of new props.
- Responsible for transporting large scale builds to event sites and managing set and strike for events.

- Manages small teams to accomplish builds on site at event venues in the PNW.
- Communicates any issues immediately, regarding the need for prop rehabs, retiring of, or issues of safety with props with Warehouse Manager and senior events team.
- Leads and maintains safe work environment in shop.
- Always employs best practices and safety protocols during fabrication and educates shop visitors on safety protocols.
- Acts as a leader and ambassador for safe, sustainable, and effective large-scale fabrication.
- Oversees training and performs all other duties as assigned.

Required Skills

- Must be experienced in Microsoft Office, including Word, Excel, Outlook, and PowerPoint.
- Must be organized, dependable, enthusiastic, and energetic with the desire to work hard.
- Ability to take initiative and prioritize tasks; excellent communication, organizational, time management, problem-prevention and problem-solving skills are essential.
- Professional, neat appearance and demeanor.
- Must have the ability to work well with others on a team.
- Must be able to multitask well.
- Hold valid Washington State Driver's License and keep a good driving record, preferred.
- Ability to drive a 26' box truck.
- Certified and experienced in the use of heavy equipment (scissor lifts, boom lifts, forklifts, etc.).
- 1-5 years' experience in Fabrication trade.
- Experience in CAD and CAM software.
- Experience in use of CNC machinery.
- Fabrication experience in materials such as Metal, Wood, Plastics, Rigid Foam etc.
- Welding Steel and Aluminum. MIG required, TIG optional.
- Operate Machinery like forklift, scissor lift, boom lift.
- Experienced in use of shop machinery like Table saw, Band saw, Drill Press, Compressors, Pneumatic tools, Hand tools, etc.

Physical Requirements

- The position requires frequent sitting, standing, walking, crawling, kneeling, climbing, squatting, bending, twisting, reaching above and below the shoulder, pushing, pulling, lifting, carrying, fine manipulation, power grasping, simple grasping, repetitive use of hands, keyboard use, mouse use, and the ability to lift a minimum of 80 pounds
- Stand, sit, or walk for an extended period.

Desired Skills

- Knowledge of Vectorworks, Fusion360, MasterCAM, or related CAD CAM software.
- Machining skills.
- Basic machine maintenance skills.

Job Considerations

- Must have a flexible schedule and be able to work nights and weekends if requested. Often events are scheduled around weekends and evenings. An open schedule is mandatory to the position.

Vanguard Events



Vanguard Events is a team of incredibly talented and innovative professionals dedicated to achieving our clients' event production and planning goals. From creative direction, custom fabrication, enchanting entertainment and extraordinary event design, we are resourceful and conscientious, and we take great pride in creating authentic event experiences. Visit www.vangardevents.com to learn more.

To apply, please e-mail your resume and a brief explanation about why you would like to be a part of the Vanguard Events team to vangard@vangardevents.com. No phone calls please.