

On-Call Event Staff

Title: On Call Event Staff

Job Type: P/T On-Call Employee for Events

Pay: \$18.50 per hour, to start

Vanguard Events is looking for energetic, positive, hard workers to join our On Call Events Team. This job offers a flexible schedule with mostly evening and weekend shifts. No experience necessary. This is an excellent opportunity for those looking to get real experience in the event industry or for industry professionals looking to work on fundraising galas, corporate parties and local events throughout the Pacific Northwest.

The On Call Events Team assists with prepping, setting and striking events designed and produced by Vanguard Events. This position requires an energetic and positive person who has the following skills:

Required Skills

- Flexible schedule; available to work nights and weekends when requested.
- Dependable, enthusiastic and energetic with a strong work ethic.
- Ability to take direction and apply acquired knowledge to on-site events with attention to detail.
- Time management, problem-prevention and problem solving skills.
- Professional, neat appearance and demeanor.
- Desire to learn more about the event industry.
- Reliable transportation to and from various event locations throughout the Greater Seattle/Tacoma area.

Physical Requirements

- Must be able to stand for extended periods of time during entire event set-up and strike.
- Ability to lift a minimum of 40 pounds.
- The position requires frequent standing, walking, crawling, kneeling, climbing, squatting, bending, twisting, reaching above and below the shoulder, pushing, pulling, lifting, carrying, fine manipulation, power grasping, simple grasping and repetitive use of hands.

Desired Skills

- Previous event experience or a background in the entertainment industry.
- Ability to operate a hi-lift, scissor lift or drive a 16'-24' truck.
- Hold a valid Washington State Driver's License, with a good driving record.
- Experience in the use of all tools involved in essential carpentry including, but not limited to, electric and non-electric hand tools, drills, saws and compressors.
- Floral design experience.
- Rigging and/or lighting experience.

Vanguard Events

Vanguard Events is a team of incredibly talented and innovative professionals dedicated to achieving our clients' event production and planning goals. From creative direction, custom fabrication, enchanting entertainment and extraordinary event design, we are resourceful and conscientious, and we take great pride in creating authentic event experiences. Visit www.vangardevents.com to learn more.

To apply, please e-mail your resume and a brief explanation about why you would like to be a part of the Vanguard Events team to melissa@vangardevents.com. No phone calls please.